

CITY OF NORTH PLAINS PARKS BOARD  
SPECIAL SESSION MINUTES  
June 30, 2015, 6:00 P.M.  
North Plains City Hall  
31360 NW Commercial Street

1. **CALL TO ORDER:** Chair Nunnenkamp called the meeting to order at 6:00 p.m.
2. **FLAG SALUTE:** Nunnenkamp led the flag salute.
3. **ROLL CALL:**  
Board Members: Chair Doug Nunnenkamp; Heather LaBonte; Patti Burns;  
Excused: Joanna Orgill, Teri Lenahan  
Staff: Public Works Director Blake Boyles; City Recorder Margaret Reh
4. **SPECIAL SESSION AGENDA**
  - A. Approval of Special Session Agenda

Motion by Burns. Seconded by LaBonte to approve the Special Session Agenda for June 30, 2015. Motion was approved unanimously.

5. **REGULAR SESSION MINUTES**
  - A. Approval of May 27, 2015 Regular Session Minutes

Motion by LaBonte. Seconded by Burns to approve the Regular Session Minutes for May 27, 2015. Motion was approved unanimously.

6. **PUBLIC COMMENT**

Norma Tucker, representing the Friends of the North Plains Public Library On-line Sales Committee (the Friends), was greeted by the Parks Board. Tucker stated she listened to the audio recording of the May 27, 2015 meeting where it was mentioned that the Parks Board wasn't sure if they were the group that would decide what happens to the On-Line Sales Program for the library once the Jessie Mays remodel project got underway. Nunnenkamp and LaBonte had thought the property located at 31311 NW Commercial Street (the yellow house) would be ideal for the library to use for their on-line sales. Discussion ensued. The Friends thought they would start with the Parks Board to discuss options, hence Ms. Tucker being at this meeting. Tucker stated their committee has toured the yellow house and stated it would give them twice the room they have now. Their current location limits them in how much product they can list on Amazon. The Friends feel the yellow house would be an ideal location for their on-line sales if the City is opened to it.

Tucker stated their committee has come up with a list of items to discuss or negotiate with someone later on when the time comes. This would include the dry rot in the floor of the bathroom area; ensuring there is a working/usable restroom; electrical wiring and outlets to support at least three working computers. Internet and wireless connections; heating and cooling in good working order; the building would need to be secure due to the valuable inventory and the computers; paint and clean up; removal of all currently stored items; removal of stove in kitchen; leave the countertops as they will provide more storage room. The idea of using the yellow house has not been brought to the Friends Board yet,

but Tucker wanted the Parks Board to be aware they are definitely open to the possibility of using the yellow house.

Boyles stated the roof has been repaired. The furnace had recently been replaced prior to the City purchasing the property. Discussion ensued regarding the dry rot. Boyles stated the heat works great. As far as the facility being secure—it will need to be discussed further. Tucker stated they would like to be able to keep the area locked. The individuals who operate the food bank do use the bathroom at this point in time. Boyles stated he is looking for property for a new reservoir site and may possibly be moving the Public Works department to this site. This could also include additional storage areas.

Tucker stated the more the On-line Sales force grows, the more money that can be made for the library.

**7. NEW BUSINESS**

- A. Discussion and recommendation to City Council to re-appoint Heather LaBonte as a member of the North Plains Parks Board

Motion by Burns. Second by LaBonte to recommend the re-appointment of Heather LaBonte to another term with the Parks Board to City Council LaBonte

**8. UNFINISHED BUSINESS**

- A. Review Woofter conceptual design of Jessie Mays Community Hall for clarification of details. Prepare for Decision Making Team meeting

Review and discussion regarding past comments and decisions regarding the Jessie Mays remodel. The Board discussed the entrance to the building and the proposed drop-off area on the south end of the building. Blake stated that Woofter accepted the list of items that the Board compiled at the last meeting.

**9. ADDITIONAL PARKS BOARD BUSINESS.**

- A. Other Updates and Additional Business

Nunnenkamp opened a discussion regarding the acquiring of property for future parks. The Board briefly discussed the new developments that are in the works and how the City may be able to buy back lots from a builder. There is a need to acquire more parks land and the City needs to be actively looking at purchasing space in these developments. We need to grab some area to work with while we have the opportunity.

Boyles stated that Venita Volpp wants to purchase that triangle piece of property that is land locked just south of her property. It is a 3.38 acres piece of property and is mostly flood plain, so the value could be minimal. It is inside city limits. Boyles could bring this to the Council. Selling this property could allow the City to purchase other property that could be used for park land. Boyles will look at the lots and see what is available.

LaBonte discussed the new paving and painting in front of the Pacific Purple Park. LaBonte inquired if we could install a bike rack at the Park. Boyles stated there is probably an extra rack in storage. Boyles will look into this.

LaBonte stated the Pacific Purple Park looks great with the new blacktop. She asked if the City could adjust the sprinkler heads so we don't water the blacktop.

Discussion ensued regarding System Development Charges (SDCs) that help to enhance our parks. LaBonte stated that older homes that are being demolished and rebuilt don't pay SDCs. LaBonte was inquiring regarding the possibility of charging SDCs on these properties. Discussion ensued. The City never collected the SDCs on the original house so a suggestion was made to charge the SDCs on the replacement dwelling. LaBonte wanted to know why we aren't we collecting these fees. Boyles will look into the wording regarding the collection of SDCs. It was suggested that if it becomes too expensive to tear down an old house, homeowners will be discourage to make some necessary improvements.

Boyles gave an update on the Vern Galaway Walking Trail. The boy scouts are continuing to spread bark chips on the pathway.

Discussion regarding the ODOT project and the funding for the project.

An inquiry was made regarding the possible skate park that had been discussed at one time to be built on the property just north of Hwy 26 next to Van Dykes. ODOT Clean Water Services said it wasn't up to their specifications. ODOT has given the County the green light for the distribution of \$1,000,000 the City will be receiving for the Bridge project.

Boyles updated the Parks Board on the mural project the Council has taken on as one of their Council goals. Boyles will be suggesting to the Council that a committee be formed to work on this project.

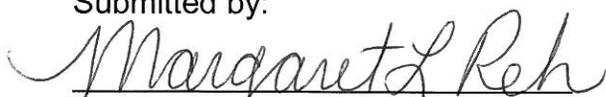
LaBonte inquired about the ditches in front of the lumber mill that never seem to be maintained. Discussion ensued regarding water run-off from the mill and drainage. LaBonte stated there is not adequate drainage.

Discussion ensued regarding the property just south of the McKay Creek Crossing development. It may be coming up for sale. City Staff will talk to Council regarding this property.

**10. ADJOURNMENT:**

Nunnenkamp adjourned the meeting at 6:45 p.m. The Jessie Mays Remodel Project Decision Making Team was scheduled to begin at 7:00 this same evening.

Submitted by:

  
Margaret L. Reh, City Recorder

Date Minutes Approved: 07/22/2015