

CITY OF NORTH PLAINS PARKS BOARD
REGULAR SESSION MINUTES
July 22, 2015, 6:00 P.M.
North Plains City Hall
31360 NW Commercial Street

1. **CALL TO ORDER:** Chair Nunnenkamp called the meeting to order at 6:03 p.m.
2. **FLAG SALUTE:** Nunnenkamp led the flag salute.
3. **ROLL CALL:**
Board Members: Chair Doug Nunnenkamp; Heather LaBonte; Patti Burns; Teri Lenahan (Recorder note: Lenahan arrived late)
Excused: Joanna Orgill
Staff: Public Works Director Blake Boyles; City Recorder Margaret Reh
Visitors: Miles Woofter; Jonathan Bolch
4. **REGULAR SESSION AGENDA**
 - A. **Approval of Regular Session Agenda**

Motion by LaBonte. Seconded by Burns to approve the Regular Session Agenda for July 22, 2015. Motion was approved unanimously.

5. **SPECIAL SESSION MINUTES**
 - A. **Approval of June 30, 2015 Special Session Minutes**

Motion by Burns. Seconded by LaBonte to approve the Special Session Minutes for June 30, 2015. Motion was approved unanimously.

6. **PUBLIC COMMENT**
None were forthcoming

7. **NEW BUSINESS**
 - A. **Review Woofter conceptual design of Jessie Mays Community Hall for clarification of details.**

Woofter Architecture submitted an agenda that the Board worked from for this section of the agenda. Miles Woofter stated he would like to revisit the roles of the Parks Board, the Decision Making Team and Woofter Architecture. He wants to make sure that all individuals who have a vested interest in the project are engaged in the discussions.

Jonathan Bolch and Miles Woofter walked the Board through a slide presentation they had prepared. They had incorporated many of the changes that were submitted by the Parks Board and the Decision Making Team into the drawings. These new documents submitted tonight will be posted on the website as part of the Agenda Packet. The group also discussed the phasing aspect of the project and what actually needs to be done during each phase.

Discussion ensued regarding the parking on NW 309th Avenue and options regarding this parking suggestion. The Board asked staff to get in touch with Century Link

regarding how the proposed changes in 309th may affect CenturyLink and ingress and egress to their property.

Discussion ensued regarding the submitted changes and incorporating the changes into the drawings before the next meeting with Woofter. They understand the importance of storage with this project. The drawings at the next meeting will be more detailed with comments. The next scheduled meeting with Woofter Architecture will be Wednesday, September 23, 2015 at 7:00 p.m. This will be a joint meeting with the Parks Board and the Decision Making Team on September 23, 2015. The Parks Board will meet one hour earlier at 6:00 p.m. to discuss Board business. Woofter will make sure the materials will be available for distribution to the whole team one week in advance—by September 16, 2015. This meeting will take place at the North Plains Senior Center.

October 28, 2015 will be the date of the final documents at the end of the design development. Woofter will issue meeting notes and provide more global priorities from the Decision Making Team.

- B. Discussion regarding ways and means of acquiring parks land for future parks.

The Parks Board discussed the importance of acquiring land to develop future parks and the various properties that may be available in the near future that should be acted upon.

8. UNFINISHED BUSINESS

- A. Continue the discussion and revision of the North Plains Parks and Open Space Master Plan. The Parks and Open Space Master Plan working document was distributed at the 01/28/2015 Parks Board meeting as a part of the Board Packet.

The Board elected to table this agenda item until the August 26, 2015 meeting. The idea is to have this be the only item on the agenda and use it as a great opportunity to hit this hard and complete the first pass. It will then need to be edited and reviewed again. This could take a great deal of time. This will be their goal to get this done at the August 26, 2015 meeting.

9. ADDITIONAL PARKS BOARD BUSINESS.

- A. Any old, unfinished or additional issues the Board would like to address before the meeting is closed.

Nunnenkamp inquired if it is possible to start developing the yellow house and getting it ready to move the Friends of the Library On-line book sale into the facility. Boyles has told the Library Director that if they want to use it they can go ahead and start to clean it up. There is a lot of items in the yellow house that can be surplused. There are a lot of items that are being stored that can be gotten rid of. Discussion ensued regarding what may need to be done to get it ready to be used by the library. Boyles will let Debbie Brodie know that they can move ahead with this project, but the Friends will be doing a lot of the work themselves. Nunnenkamp inquired about funding that may be available

for items that will have a cost associated with it. The Parks Board thinks the yellow house is a perfect venue for the on-line book sales fundraiser.

Boyles gave an update on the Vern Galaway trail that now leads all the way to the tunnel under the overpass.

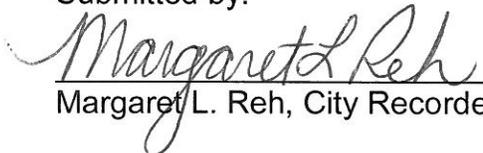
LaBonte requested that the City website have a Parks tab and that photos of all the parks be place in that folder. This will be one way to inform the citizens of what parks the City has to offer. Perhaps along with photos of the parks sites there could be a list the amenities that are available at each park and a short bio of each park. It was also suggested to acknowledge individuals who were instrumental in the creation of the parks, who donated the land, and who has worked on improving the parks.

Question was raised and discussion followed regarding how the Jessie Mays remodel project may be funded.

10. ADJOURNMENT:

The next meeting of the Parks Board will meet Wednesday, August 26, 2015. Nunnenkamp adjourned the meeting at 8:11 p.m.

Submitted by:


Margaret L. Reh, City Recorder

Date Minutes Approved: 08/26/15