MINUTES

PARKS BOARD - REGULAR Session Meeting
Wednesday, May 25, 2016 North Plains Senior Center 6:00 PM

BOARD MEMBERS PRESENT: Chairperson Doug Nunnenkamp; Board Members: Heather LaBonte, Teri Lenahan, Joanna Orgill

MEMBERS ABSENT: Evan King, Patti Burns

STAFF PRESENT: City Manager Blake Boyles; City Recorder Margaret Reh

1 CALL TO ORDER

Chair Nunnenkamp called the meeting to order at 6:02 p.m.

2 PLEDGE OF ALLEGIANCE

Chair Nunnenkamp lead the Board in the flag salute.

3 CONSENT AGENDA:

a) Approval of the 05/25/2016 Parks Board Regular Session Agenda.

b) Approval of minutes of 04/27/2016 Regular Session Parks Board meeting.

Motion to approve the Consent Agenda. Moved by Parks Board Member Lenahan. Second by Parks Board Member LaBonte. Motion was approved unanimously.

4 PUBLIC COMMENT: None were forthcoming

5 NEW BUSINESS:

Committee / Staff Communications Guidelines

a) Committee / Staff Communications Guidelines

Boyles presented the staff report. Boyles has been reviewing the Council/Staff Communications guidelines, developed by the City Council, with the various boards and committees. No action taken. This item was informational only.

6 UNFINISHED BUSINESS:

a) Review of the revisions completed at the January 27, 2016 Parks Board meeting of the North Plains Parks and Open Space Master Plan.

Staff is still waiting on revised maps from Murray Smith and Associates. The Board decided they did not want to review this document until the maps are added to the document.

b) Continue review of the Parks & Recreation Facilities Master Plan: Appendix A: Community Trails Plan

The Parks Board continued their revisions and discussion regarding the Community Trails Plan.

Members inquired of the status of the property adjacent to the McKay Creek Crossing development Vince Biggi proposed to donate to the City. It has been cleared by legal. The owner has not recorded the deed with the county yet.

7 ADDITIONAL BUSINESS

a) Review of the Parks Capital Fund (131) budget report.

The Parks Board and Boyles reviewed the Parks Capital Fund budget report. SDCs are continuing to accumulate.

b) Boyles stated conversation is taking place regarding developing a pedestrian pathway that would connect the east expansion area to the rest of the town. Boyles is working with the County to create some type of trail/pathway system that could be put in place as Phase II of Sunset Ridge is being developed.

Boyles met with the Hillsboro School District. They are considering going out for a bond in fall of 2017. If that bond doesn't pass they will go out spring 2018. They would be asking for 3.5 million to build new schools and repair old schools.

8 CITY MANAGER REPORT

a) Boyles presented a memo he received from Miles Woofter on May 25, 2016. This memo has become a part of the permanent record for this meeting. This was a breakdown of the architectural service fees for the Jessie Mays Community Hall and Park. Boyles had asked for a breakdown of all their work and other profession services for the project.

Boyles met with the Community Development Block Grant group last week. Boyles inquired if improvements to Jessie Mays might be a viable project to submit for a CDBG grant. There was some funding from the CDBG for some work done on Jessie Mays about 30 years ago. Discussion ensued regarding some projects or upgrades that would be within budget. The Board would like this brought back as an agenda item.

9 ADJOURNMENT:

Chair Nunnenkamp adjourned the meeting at 8:09 p.m.

The next meeting of the Parks Board will be Wednesday, June 22, 2016 at 6:00 p.m.

Submitted By:

Margaret L. Reh

Margaret L. Reh, City Recorder

Date Minutes Approved 08/24/2016