

**MINUTES  
CITY OF NORTH PLAINS  
BUDGET COMMITTEE MEETING SPECIAL SESSION  
April 13, 2015  
JESSIE MAYS COMMUNITY HALL - 30975 NW HILLCREST STREET**

**1. CALL TO ORDER**

Past Chair Kindel called the meeting to order at 7:00 p.m.

**2. FLAG SALUTE**

Past Chair Kindel conducted the flag salute.

**3. ROLL CALL**

**Committee:**

Present: Marrina Abeln, Vernon Epling, David Hatcher, Cynthia Hirst, Robert Kindel Jr., Sandi King, Teri Lenahan, Charlynn Newton, Trista Papen, Russ Sheldon, Sherrie Simmons, Scott Whitehead, and Jim Wieskamp

**Staff:** City Manager Martha DeBry, Finance Director Rachael Lembo, Public Works Director Blake Boyles, Police Chief Bill Snyder, Library Director Debra Brodie, City Recorder Margaret Reh

**4. OFFICER ELECTIONS**

**A. Nomination and Election of Chairperson**

Past Chairperson Kindel asked for nominations from the floor for the position of Budget Committee Chairperson. Hatcher nominated Kindel. No other nominations were made.

Motion by Hatcher. Second by Lenahan to elect Kindel as the Budget Committee Chairperson. Motion approved unanimously.

**B. Nomination and Election of Vice Chairperson**

Chairperson Kindel asked for nominations from the floor for the position of Budget Committee Vice Chairperson. Hatcher nominated Hirst. No other nominations were made.

Motion by Hatcher. Second by Lenahan to elect Hirst as the Budget Committee Vice Chairperson. Motion approved unanimously.

**5. CONSENT AGENDA**

**A. 04/13/15 Special Session Agenda Approval**

**B. Minute Approval-May 12, 2014 Special Session**

Committee member Hirst moved to approve the Consent Agenda. Motion seconded by Hatcher. Motion was approved unanimously

6. **PUBLIC COMMENTS**

None were forthcoming.

7. **Public Hearing: 2015-2016 Budget Message and Review**

A. **Proposed 2015–2016 Budget**

1. **Budget Message Presentation and Fund Budget Review**

Budget materials had been distributed and made available to both the Budget Committee members and the public on the City website at [www.northplains.org](http://www.northplains.org). Printed copies of the entire packet were made available to committee members who had requested them. Review copies were also made available for the public who attended the meeting. The budget message is available for review as part of the budget document that was distributed and made available on-line. An audio copy of the meeting has been posted to the North Plains website at [www.northplains.org](http://www.northplains.org).

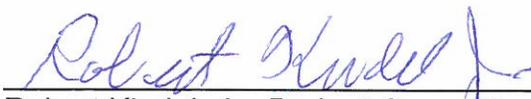
Chairperson Kindel opened the public hearing at 7:07 p.m.

Finance Manager, Rachael Lembo, presented the budget document to the Committee. She stated that staff is asking the Budget Committee to provide input, guidance and to potentially make some decisions in the budget before approval. Staff included in the budget document a list of items that could be removed or reduced to lower the deficit. The proposed General Fund deficit is \$101,296. Staff pointed out some of the pros and cons of each item and that these items would/could have a major impact in City services. The Finance Manager presented the General Fund in detail and discussion ensued. The Budget Committee asked some questions which require further research and the Finance Manager said she would bring responses to the next meeting. The remaining funds will be discussed at the next meeting.

This public hearing will be continued to the April 27, 2015 Budget Committee Meeting which will be held at 7:00 p.m. at Jessie Mays Community Hall.

8. **ADJOURNMENT:**

Kindel adjourned the meeting at 9:20 p.m.

  
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Robert Kindel, Jr., Budget Committee Chairperson

  
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Margaret L. Reh, City Recorder

Date approved: 04/27/2015