

**City of North Plains  
Urban Renewal Agency (URA) Board of Directors  
Monday, April 6, 2015, Special Session  
MINUTES**

1. **Call to Order:** Chair Lenahan called the meeting to order at 10:49 p.m.
  
2. **ROLL CALL:**  
**Directors present:**  
Chair Teri Lenahan, Directors: David Hatcher, Sherrie Simmons, Sandi King, Scott Whitehead, and Robert Kindel, Jr.  
  
Absent: Charlynn Newton  
  
**Staff present:** City Manager Martha DeBry, City Recorder Margaret Reh
  
3. **CONSENT AGENDA**
  - A. Regular Session Agenda Approval
  - B. Approval of minutes of 06/02/14 Special Session URA Board of Directors

Motion by Hatcher. Seconded by Simmons to approve the Consent Agenda. The motion was approved unanimously.

4. **ELECTION OF URA CHAIRPERSON FOR 2015**
  - A. Election of Chairperson for Urban Renewal Agency Board of Directors

Chair Lenahan invited nominations for 2015 URA Chairperson. Motion by Lenahan to nominate Kindel for the URA Chair. Second by Simmons. The motion was approved unanimously.

5. **PUBLIC COMMENT**  
None were forthcoming

6. **PUBLIC HEARING:**  
None Scheduled

7. **NEW BUSINESS:**
  - A. Discussion of downtown entry at the intersection of Commercial Street and Glencoe Road and Gordon Road

DeBry presented the staff report. Staff is seeking direction from the URA Board regarding the budget for design and installation of permanent directional signage for downtown area. The city received a report from the North Plains Chamber of Commerce regarding signage to direct people into the city center. Discussion ensued. The estimated cost for the signs the Chamber suggested would be around \$2000 for the

signs themselves and \$1500 for installation. This project will need to be coordinated between the City of North Plains, Washington County, and ODOT.

Staff is also seeking direction regarding the improvements to the corners of Glencoe Road and Commercial Street. RFPs could be sought for the project or staff could pursue the task. URA funds could be allocated this fiscal year or next as the URA has the budget to invest in this project. The North Plains Chamber of Commerce would like the City to move forward with the process? The City is already under contract with Woofter Architecture for the Jessie Mays remodel project, so there is a possibility of consulting with them for the design of these four corners. Discussion ensued.

The consensus of the URA Board is for staff to first consult with Woofter Architecture and report back to the Board.

**8. UNFINISHED BUSINESS:**

Kindel asked for clarification if the Sunset Ridge Development is included in the URA district. It is not.

The Board inquired of the whereabouts of the old "Welcome to the City of North Plains" sign that was out on Highway 26 before the construction of the new interchange. Public Works is in possession of the sign. Discussion ensued.

**9. ADJOURNMENT**

Chair Kindel adjourned the meeting at 11:05 p.m.

  
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Robert Kindel, Jr., URA Chairperson

  
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Margaret L. Reh, City Recorder

Date approved 06/01/2015