

**Chapter 15.05  
NORTH PLAINS COMPREHENSIVE PLAN  
APPENDIX**

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**15.05.000 APPENDIX**

**15.05.010 AGENCY COORDINATION PROGRAM**

**15.05.020 INTRODUCTION**

As part of the preparation of a comprehensive plan for the North Plains community, opportunities shall be provided for review and comment by citizens and affected governmental units during preparation, review, and recision of plans and implementing ordinances. Toward that end, this Agency Coordination Program has been prepared to initially identify potentially affected agencies, to contact those agencies for a self-assessment of their interests, and to compile a mailing list of the institutions determined to be affected (that is, those local governments, state and federal agencies, and special districts which have programs, land ownerships, or responsibilities within the area to be included in the plan).

While completing this initial determination, the existence of a number of quasi-governmental service providers became apparent. Public utilities and transportation companies operate with near monopoly power within the community. These "institutions" are both impacted by and have an impact on the growth and development of an area such as North Plains. Therefore, the term "agency" has been taken in a broad sense and also includes these "utilities", as well as other non-governmental "public" groups like the North Plains Senior Center, Senior Citizens, the West Washington County Rural Transportation Program, and the garbage collection company.

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As the many mechanisms for involvement of the area's residents are also appropriate for involvement of these agencies, this Program is limited to the creation of the mechanism for the identification of "affected agencies". Subsequent involvement of the agencies in their cooperative, coordination, and review functions are included in the City's proposed Citizen Involvement Program.

#### 15.05.040 AFFECTED AGENCY IDENTIFICATION

The following steps will be taken in identifying affected agencies:

1. An initial determination of affected agencies will be undertaken utilizing ~~telephone-public~~ directories, ~~county tax rolls~~, and personal contact with ~~particular~~ agencies.
2. A questionnaire shall be prepared and sent to each potentially affected agency requesting:
  - a. A self-determination as to whether or not the agency is "affected" by the City's planning efforts.
  - b. If so, the person designated to receive and review planning study materials is to be identified.
3. One follow-up questionnaire will be sent to any potentially affected agency not responding to the initial request. Agencies not responding to this follow-up will be deemed to not be affected by the City's efforts unless there is other overriding evidence that the agency is actually affected. In that case, a follow-up phone call with the identified agency director will be attempted.
- ~~a. 4. Following the determination of which agencies are affected, these agencies will then be separated into three groups:~~
  - ~~b. The City will make available electronic copies of all materials to the public, agencies and interested persons on [www.northplains.org](http://www.northplains.org). Notices of availability of updated information will be sent by electronic mail to persons and agencies who identify themselves as interested parties. Those which are to receive copies for review and comment of all draft plan materials and resource documents. These agencies will tentatively include any citizens planning advisory committees, the Washington County Planning Department, CRAG[MD1], and LCDC, among others.~~
  - ~~c. Agencies which are to receive copies for review and comment of only draft plan and referenced resource materials applicable to the agency's area of interest. Examples of such agencies are the railroad and State Highway Division, which will receive only materials related to transportation. Other Plan documents will be available to these agencies upon request.~~
  - ~~d. Agencies only remotely affected by the planning effort will only receive copies for review and comment of draft plan elements prior to their presentation to the City Council for formal review and ultimately adoption. An example of agencies potentially in this category are B.P.A., the County Department of Assessment and Taxation, and Portland Community College.~~
54. Following agency self identification and classification, all agencies in the

~~first category~~ will be considered a Citizen Planning Advisory Committee and will receive materials as provided for in the proposed Citizen Involvement Program. ~~Agencies in the second category will receive the same treatment as citizens, in that information will be available as is provided for above, and other opportunities for participation will be solicited under the provisions of the Citizen Involvement Program. Agencies in the third category will then receive notice of pending final actions.~~

The foregoing sets forth the program to be followed in the agency coordination phase of the planning program. As plan preparation progresses, previously overlooked agencies may be identified, or agencies originally deemed affected may become less ~~so, e.g., CRAG when it is merged into the reduced Metropolitan Service District~~. At that time, the steps indicated above will be followed and the required involvement of the agency will be reassessed. Agency involvement will be as provided for in the proposed Citizen Involvement Program.

#### 15.05.050 ~~INITIAL DETERMINATION OF AFFECTED AGENCIES~~ ~~July 11, 1978~~

The following ~~initial~~ listing of governmental units and other service organizations potentially affected by the preparation ~~and update~~ of a comprehensive plan for the City of North Plains has been compiled to assist in the determination of all agencies actually affected. Following the distribution of the suggested Affected Agency Identification Summary, the listing will be revised and updated by the inclusion of the name and address of the person designated to receive and review planning study materials.

#### 15.05.051 LOCAL AGENCIES

~~City of North Plains  
Educational Services District (IED)  
Hillsboro Elementary School District No. 7, 3083 NE 49<sup>th</sup> Place #201, Hillsboro, Oregon 97124-6009  
Hillsboro Union High School District No. 3  
North Plains Elementary School District No. 70  
Portland Community College PO Box 19000, Portland, OR 97280-0990  
Tualatin Valley Irrigation District, 2330 Elm St, Forest Grove OR, 97116  
Washington County Rural Fire Protection District No. 2, 31370 NW Commercial St., North Plains, Oregon 97133  
West Union Elementary School District No. 1  
City of Hillsboro Planning Department, civic Center 4<sup>th</sup> Floor, 150 E. Main St, Hillsboro, OR 97123-~~

#### 15.05.052 COUNTY AGENCIES

~~Board of Commissioners, 155 N First Avenue, Suite 300 Hillsboro, OR 97124-3072  
Area Agency on Aging  
Department of Assessment and Taxation, 155 N. 1<sup>st</sup> Ave, Suite 130, Hillsboro, OR 97124  
Communication Department~~

~~Extension Service — OSU  
Health Department  
Mental Health Department  
Parks Division  
Planning Department  
Department of Culture, Education, and Recreation  
Department of Health and Human Services, 155 N. 1<sup>st</sup> Ave, Suite 160, Hillsboro,  
OR 97124  
Department of Public Safety and Justice  
Department of Land Use, Housing and Transportation, 155 N. 1<sup>st</sup> Ave, Suite  
350, Hillsboro, OR 97124  
Public Works Department  
Traffic Safety Commission~~

~~Clean Water Services  
Unified Sewerage Agency, 2550 SW Hillsboro Highway,  
Hillsboro, OR 97123  
District 18 Water Master  
County Housing Services Authority, 111 NE Lincoln St, suite 200-L, Hillsboro,  
OR 97124-3082~~

**15.05.053     OREGON STATE AGENCIES**

~~Aviation Department, General E-mail: [aviation.mail@state.or.us](mailto:aviation.mail@state.or.us) Extension  
Service — OSU  
Department of Commerce  
Business Oregon Development Department, General  
E-mail: [oedd.info@state.or.us](mailto:oedd.info@state.or.us)  
Community College and Workdorce Development Department, General E-  
mail: [ccwd.info@odccwd.state.or.us](mailto:ccwd.info@odccwd.state.or.us)  
Correction Department  
Division, General E-mail: [doc.info@doc.state.or.us](mailto:doc.info@doc.state.or.us)  
Department of Economic Development  
Department of Administrative Services, General E-mail: [oregon.info@state.or.us](mailto:oregon.info@state.or.us)  
Department of Agriculture, General E-mail: [info@oda.state.or.us](mailto:info@oda.state.or.us)  
Department of Environmental Quality, General E-mail: [deq.info@deq.state.or.us](mailto:deq.info@deq.state.or.us)  
Department of Fish and Wildlife, General E-mail: [Odfw.Info@state.or.us](mailto:Odfw.Info@state.or.us)  
Education Department, E-mail: [ode.frontdesk@ode.state.or.us](mailto:ode.frontdesk@ode.state.or.us)  
Energy Department, General E-mail: [energy.in.internet@state.or.us](mailto:energy.in.internet@state.or.us)  
Extension Service – OSU, Washington County, [dan.schauer@oregonstate.edu](mailto:dan.schauer@oregonstate.edu)  
Forestry Department, General E-mail: [information@odf.state.or.us](mailto:information@odf.state.or.us)  
Department of Geology and Mineral Industries, 800 NE Oregon St., Suite 965,  
Portland 97232  
Housing and Community Service Department, General E-  
mail: [info@hcs.state.or.us](mailto:info@hcs.state.or.us)  
Department of Human Resources  
Human Services Department, General E-  
mail: [dhs.info@state.or.us](mailto:dhs.info@state.or.us)  
Land conservation and Development Department,  
[plan.amendments@state.or.us](mailto:plan.amendments@state.or.us)  
Department of State Lands, General E-mail: [dsl@dsl.state.or.us](mailto:dsl@dsl.state.or.us)  
Department of State Police, General E-mail: [ask.osp@state.or.us](mailto:ask.osp@state.or.us)  
Oregon State Historical Society  
Center of Population Research and Census~~

~~State System of Higher Education Department~~

~~Department of Transportation, 123 NW Flanders, Portland 97209-4012~~

~~Department of Veterans Affairs, 700 Summer St. NE, Salem 97301-1285~~

~~Parks and Recreation Department, vanessa.demoe@state.or.us~~

~~Farm and Home Loan Division~~

~~Division of State Lands~~

~~State Aeronautics Division Aviation Department~~

~~Public Utility Commission, General E-mail: puc.commission@state.or.us~~

~~Oregon Liquor Commission, PO Box 22297, Milwaukie, OR 97269-2297~~

~~Land Conservation and Development Water Resources Department, 725 Summer St. NE, Suite A, Salem 97301~~

## **15.05.054 FEDERAL AGENCIES**

~~Department of Agriculture~~

~~—— Agricultural Stabilization and Conservation Service~~

~~—— Farmer's Home Administration~~

~~—— Forest Service~~

~~—— Soil Conservation Service~~

~~Department of the Army -~~

~~—— Corps of Engineers, 1125 NW Couch St, Portland, OR~~

~~Department of Commerce~~

~~—— Economic Development Administration~~

~~Environmental Protection Agency, 805 SW Broadway, Suite 500, Portland, OR 97205~~

~~Federal Communications Commission~~

~~Federal Energy Administration~~

~~Housing and Urban Development, Oregon State Office, Edith Green-Wendell~~

~~Wyatt Federal Office Building, 1220 SW 3rd Avenue, Suite 400, Portland, OR 97204-2825-~~

~~Department of the Interior~~

~~Bonneville Power Administration, P.O. Box 3621, Portland, OR 97208-3621~~

~~Bureau of Reclamation, 1150 North Curtis Road, Suite 100, Boise, ID 83706-1234~~

~~—— Fish and Wildlife Service~~

~~—— Bureau of Land Management~~

~~—— Water Resources~~

~~Interstate Commerce Commission~~

~~Pacific Northwest River Basins Commissions~~

~~Small Business Administration~~

~~Department of Transportation~~

~~—— Federal Aviation Administration~~

~~—— Federal Highway Administration~~

~~United States Postal Service, 31700 NW Commercial St, North Plains, OR 97133~~

**15.05.055 OTHER STATE AGENCIES**

~~Columbia Region Association of Governments~~  
Metropolitan Services District, [General email: feedback@oregonmetro.gov](mailto:feedback@oregonmetro.gov)  
Port of Portland, [General email: contactus@portofportland.com](mailto:contactus@portofportland.com)  
Portland Community College, [12000 SW 49th Ave, Portland, OR 97219](#)  
~~Portland Metropolitan Area Local Government Boundary Commission~~  
Tri-County Metropolitan Transportation District (Tri-Met) [1800 SW 1st St, Suite 300, Portland, OR 97201](#)

**15.05.056 UTILITIES**

Burlington Northern, Inc., [3930 NW Yeon Ave, Portland, OR 97210](#)  
Garbarino Disposal Services, Inc., [PO Box 250, North Plains OR 97133](#)  
~~General Telephone Company of the Northwest~~  
Centurylink, [2201 Lloyd Ctr, Suite T27, Portland, OR](#)  
Northwest Natural Gas, [220 NW 2nd Ave, Portland, OR 97209](#)  
Portland General Electric Company, [P.O. Box 4404, Portland, OR 97208](#)  
[Nature's Needs, 9570 NW 307th Ave, North Plains, OR 97133](#)

**15.05.057 OTHER ORGANIZATIONS**

North Plains Senior ~~Citizens Group, Inc.Center,~~ [northplainssc@gmail.com](mailto:northplainssc@gmail.com)  
~~Washington County Youth Contact~~  
Washington County Cooperative Library Services, [calcagno@wcccls.org](mailto:calcagno@wcccls.org)  
Washington County Community Action Organization, [1001 SW Baseline St, Hillsboro, OR 97123-3822](#)  
~~West Washington County Rural Transportation~~ Ride Connection, [847 NE 19th Ave #200, Portland, OR 97232](#)

[Tillamook County Transportation District \("Wave"\), info@tillamookbus.com](mailto:info@tillamookbus.com)  
~~C.P.O~~ Citizens Participation Organizations. No. 8, [dan.schauer@oregonstate.edu](mailto:dan.schauer@oregonstate.edu)  
[Oregon State Historical Society, 1200 SW Park Ave, Portland, OR 97205](#)