

**CITY OF NORTH PLAINS, CITY COUNCIL MEETING  
MINUTES REGULAR SESSION**

North Plains Senior Center  
31450 NW Commercial Street  
Monday, April 6, 2015

1. **CALL TO ORDER** David Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE** Hatcher led the Council in the flag salute.
3. **ROLL CALL:** Mayor David Hatcher, Council President Teri Lenahan  
Councilors: Robert Kindel, Jr., Charlynn Newton, Sandi King, Sherrie Simmons and Scott Whitehead.

**Staff present:** City Manager Martha DeBry; Public Works Director Blake Boyles; Police Chief Bill Snyder; Library Director Debra Brodie, City Recorder Margaret Reh

4. **CONSENT AGENDA:**
  - A. Approval of regular session agenda
  - B. Approval of minutes of 03/16/2015 Council meeting

Motion by Kindel. Second by Lenahan to approve the Consent Agenda. Motion was approved unanimously

5. **PUBLIC COMMENT:**  
None were forthcoming

6. **PRESENTATION**
  - A. Washington County Board of Commissioners Franchise Agreement Renewal with Recology Oregon Compost, Inc. (Recology)

Theresa Koppang, Supervisor of Washington County Solid Waste & Recycling Program, presented an overview of the status of the franchise renewal with Nature's Needs (Recology) to Council. County staff and the City of North Plains staff met with Recology in early 2015 to discuss proposed operational changes at the facility as part of the franchise agreement renewal negotiations. The outcome of those discussions are outlined in the staff report distributed with the Council packet. Discussion ensued.

7. **STAFF REPORTS:**

**Public Works Director.** Blake Boyles updated the Council on the Sunset Ridge Subdivision.

Boyles has been working with the County and the Railroad on a solution to the railroad crossing on Glencoe. It is in need of repair. The County has funds slated in next year's budget to work on this intersection. Boyles described some of the types of repairs that

have been discussed. Boyles is trying to coordinate an installation of a casing for a 12 inch pipe that the City can utilize at a later date. This could save us a good deal of money when this project is undertaken. Newton inquired about funding and grants that we may be eligible for. She will contact Boyles regarding this.

Boyles updated the Council on the ODOT pedestrian bridge and the turtle pond. It is looking like the design will be completed this summer and put into production next year.

Boyles is working with City of Hillsboro on possible acquiring a one ton flatbed truck at a deeply discounted price. He may be able to acquire one of their fleet cars to trade out the Crown Victoria that we currently have.

Boyles reported that the City of North Plains is going to participate in the countywide earthquake training on May 14. This will take place from 9 a.m. to noon. City Hall will be set up as an Emergency Operating Center. They will be firing up the backup generators and communicating via the internet with Washington County. They will play act sending out a crew to perform a predetermined emergency event. If Council is free to attend, it would be a great training for them. Lunch afterwards to have a review of the process.

**Chief of Police.** Snyder reported the RegJIN cutover will be happening soon.

Snyder reminded the Council of the Virtra Training Exhibition Days coming up on May 4-7. This is a 300 degree fully immersive training program. A flyer was distribute to the Council in their agenda packet. Snyder invited Council to participate in this event.

**Library Director.** Debra Brodie reported that the National Library Week is coming up. During this week the library will be contributing all fines collected for overdue books to the North Plains Food Pantry.

Brodie distributed flyers to the Council for the Art of the Story storytelling event on April 17. The North Plains Public library is co-sponsoring this event with WCCLS. It will be held at the Pumpkin Ridge Ghost Creek Clubhouse. All Council members are invited to attend.

Brodie also invited the Council to attend the next author visit of the "Evening With an Author" series to be held on Saturday, April 25 at 7:00 p.m. This guest author is Lisa McMinn, the author of Dirt and the Good Life.

8. **PUBLIC HEARING:**  
None Scheduled

9. **NEW BUSINESS:**  
A. Approve Resolution No.1880 appointing Russ Sheldon, Trista Papen and Jim Wieskamp to the North Plains Budget Committee.

The City Council interviewed Jim Wieskamp and Trista Papen for the open positions on the North Plains Budget Committee. Russ Sheldon had reported earlier that he would not be available to attend the Council meeting for an interview, but is available to attend the budget meetings.

Motion by Kindel. Second by Lenahan to approve Resolution No.1880 appointing Russ Sheldon, Trista Papen and Jim Wieskamp to the North Plains Budget Committee. Motion was approved unanimously.

B. Review of February 2015 Check Register

Council reviewed the items on the February 2015 Check Register. The staff report included a list of account numbers with the corresponding departments to help clarify some questions Council may have while reviewing the check register. A few questions were asked by the Council and were satisfactorily answered by staff.

10. UNFINISHED BUSINESS:

A. Discussion on setting City Council Goals

This item was a summary of the goals the Council had discussed previously. Due to the fullness of the meeting schedule this evening Mayor Hatcher asked for this item to be moved to the agenda on April 20, 2015.

11. ORDINANCES:

FIRST READING:

None Scheduled

SECOND READING:

None Scheduled

12. CITY MANAGER REPORT

The Budget Committee will begin their meetings on Monday, April 13, 2015. The budget document has been posted in draft form on the website and noticed appropriately. These meetings will cover both the North Plains City Budget and the Urban Renewal Agency Budget.

The Council will be hearing an appeal on a Planning Commission decision on an application for a subdivision on 307<sup>th</sup> called McKay Creek Crossing. There will be a lot of reading the Council will need to do prior to the next meeting. This is a hearing de novo, which is a fresh look at the application.

Staff reported a gentleman offered a donation for a flagpole that he would like to see installed near highway 26. Staff wanted to know if Council would be interested in something like this before spending time and resources investing in research. Boyle stated that a 60' flag pole could cost around \$5,200 plus shipping. A large flag that would last about one year would cost about \$300 for a 10 x 12 flag.

**13. COUNCIL REPORTS**

Simmons inquired about the marijuana dispensary that was mentioned in the Weekly Report by the City Manager to the City Council. DeBry stated that Council never established an ordinance on siting of locations for marijuana dispensaries. Council would like to consider this soon. It will be important to have rules in place before the City receives an application for a dispensary. Discussion ensued regarding the required distance between dispensaries and from schools. There are no vacant store fronts, so availability for a dispensary is limited right now. Staff will bring a report to Council.

**14. ADVICE/INFORMATION ITEMS:**

- Volunteer Recognition Spaghetti Dinner, Thursday, April 9 at 6:00 p.m. at Jessie Mays
- Envision North Plains Community Workshop, Saturday, April 25 from 10:00 a.m. to noon at Jessie Mays Community Hall.
- Weed Watcher Workshop, Tuesday, April 28 from 7:00- 8:30 p.m. at Jessie Mays Community Hall

The regular session of the City Council as adjourned at 8:06 to convene to an Executive Session.

**15. EXECUTIVE SESSION: Adjourned to Executive Session under ORS 192.660(2)(i) to review and evaluate the employment related performance of the City Manager who does not request an open hearing.**

Mayor Hatcher called the executive session to order at 8:15 p.m. Reh read the required ORS statement in regard to executive sessions, and was then excused from the executive session.

The Executive Session was convened under ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager who does not request an open hearing.

At 10:40 p.m. Mayor Hatcher reconvened in regular session.

**16. ADJOURNMENT:**

Council adjourned the regular session of the City Council at 10:41 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date approved 04/20/2015